

GULF PARK RECREATIONAL ASSOCIATION, INC.  
 BYLAWS  
 (As amended August 2016)  
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I.	TITLE AND OBJECT
SECTION 1.	The name of this organization is "Gulf Park Recreational Association, Inc."
SECTION 2.	The purpose of this organization is stated in Section 5 of the Association Charter
II.	GOVERNING BODY
SECTION 1.	The governing body of the Association shall be a Board of Directors, which shall consist of the President (who shall serve as Chairman), Vice President, Secretary, Treasurer, and at least ten, but not more than twenty other directors, one of whom shall be the immediate past president of the Association. The Board shall establish its own quorum requirements which shall not be less than four directors.
SECTION 2.	The Board is vested with all powers not otherwise reserved by these Bylaws to maintain, operate, manage and control Association properties, its employees, servants, and agents; to pass Bylaws and rules for the management and government of the Association; to fix, enforce, and remit penalties for breach of the Bylaws or Rules. Fines, when duly assessed by a majority vote of the Board according to the authority of these Bylaws, shall be immediately collectible, and the nonpayment thereof shall subject the offender to the penalty of suspension.
SECTION 3.	The Board shall be vested with the power to fill any vacancies arising in the Board or any other office until the next annual meeting, to appoint an assistant or acting Secretary or Treasurer and to prescribe their duties, and, in carrying out the general purpose of the Association, to interpret the Bylaws.
SECTION 4.	The Board shall have the authority to fix fees and dues payable by all Association members, and to revise the same from time to time, subject to the approval of two-thirds of those present in person or by proxy, and voting, at a meeting of the Association.

SECTION 5.	Subject to conditions, limitations, and restrictions contained in the Bylaws and the Charter, the Board shall be vested with the power to make all contracts necessary for day to day activities, and to do such other acts as its discretion may dictate for the welfare of the Association, and to delegate its administrative duties to committees, or other persons or group of persons as deemed necessary.
SECTION 6.	The Board shall not be vested with the power to make any contracts extending beyond, or not to be performed within, a period of one year; nor to sell, encumber, convey, contract, purchase, or otherwise incur any indebtedness for extra-ordinary purposes except by an affirmative vote by a majority of the members present or represented at a regular or called meeting of the membership. When necessary in the normal course of operations the Board may borrow amounts not to exceed \$22,000 in cumulative indebtedness outstanding; this limitation, however, shall not apply to expenditures necessary to preserve the Association properties in the event of an emergency nor to other indebtedness duly authorized by the membership.
SECTION 7.	Any member of the Board who shall absent himself from three consecutive regular meeting, unless he shall have previously obtained permission to do so from the Board, or shall present at the next regular meeting an excuse for his absence satisfactory to the Board, shall be deemed to have resigned his office.
SECTION 8.	Regular meetings of the Board shall be held at the discretion of the President or the Secretary, who shall fix time and place for the meeting. At each Board meeting a tentative time and place for the next regular Board meeting shall be announced.
SECTION 9.	Special meetings of the Board may be called by the President or Secretary; any Board member may request a called meeting and such a meeting shall be called if four or more Board members request it. The Secretary shall give each member notice at least twenty-four hours in advance of the holding of any special meeting.
SECTION 10.	The Board shall be vested with the power to extend the privilege of the Association facilities to others on such terms as it deems advisable; and may permit non-members to participate at such times and on such charges as it deems wise.
III.	FISCAL YEAR
SECTION 1.	The fiscal year of the Association shall begin January 1 <sup>st</sup> and end December 31 <sup>st</sup> .

IV.	ANNUAL MEETING AND ELECTION OF OFFICERS
SECTION 1.	The annual meeting of the members of the Association, shall be held at the end of the pool season at such an hour and place as may be designed by the Board; members shall be given at least seven (7) day notice of the annual meeting by emailing said notice to the email address last on file with the Secretary. If no valid email address on file, written notice shall be given within the same time frame.
SECTION 2.	<p>At the annual meeting the order of business shall be as follows:</p> <ol style="list-style-type: none"> <li>1. Reading of the minutes of last annual meeting and of all special meetings held subsequent thereto.</li> <li>2 .Report from the Board.</li> <li>3. Report from the Treasurer.</li> <li>4. Report from any of the committees.</li> <li>5. Unfinished business.</li> <li>6 .New business.</li> <li>7. Setting of the dues and fees.</li> <li>8. Election of officers (See Section 3. below)</li> <li>9. Adjournment.</li> </ol> <p>This order of business may be changed at any meeting by a majority vote of the members present.</p>
SECTION 3.	The officers shall be elected at the Annual Meeting (see Section 1 above) of the members of the Association, and the officers shall take office immediately following this election for a one-year term.
SECTION 4.	The election of the Officers and other Directors of the Association shall be by ballot, and a simple majority of the votes cast shall be required to elect. Nomination for office may be made by a committee appointed by the Board. Additional nominations may be made by members from the floor.
SECTION 5.	A member may be represented by proxy. Such proxy must be in writing and shall be filed with the Secretary of the Association.
SECTION 6.	In case of vacancy on the Board, the Board shall elect a successor to serve until the next annual meeting.
SECTION 7	The Board may upon its own motion, and shall, upon the written request of 25 members, call a special meeting of the Association. The notice of every special meeting shall state the facts or object(s) for which it is called, and no other business shall come before the meeting. Unless emergency conditions make it impractical, members shall be sent notice of such meeting at least seven (7) days in advance.

SECTION 8.	Ten percent of the membership entitled to vote shall constitute a quorum at all Association meetings. Written proxies presented to the Secretary shall count in the quorum.
V.	ELIGIBILITY TO VOTE
SECTION 1.	Only members shall be eligible to vote in the Association. There shall be one vote per membership, regardless of the number of names appearing thereon.
VI.	DUTIES OF THE OFFICERS
SECTION 1.	The President shall preside at all meetings of the Association and of the Board and shall exercise general supervision and control over all affairs of the Association. The President, or in his absence, the Vice President shall with the Secretary or Treasurer sign all written contracts of the Association and shall perform such other duties as the Bylaws assign him.
SECTION 2.	The Vice President, in the absence of the President, shall perform all of his duties. The Vice President shall also preside over committees as appointed by the president.
SECTION 3.	The Secretary shall keep the minutes of all the meetings of the Association and of the Board and shall have charge of the records of the Association, and shall conduct the general correspondence of the Association.
SECTION 4.	The Treasurer shall be responsible for the books of the Association and shall render a financial report to the Board at its meetings and at such other times as may be ordered by the Board. Bookkeeping assistance may be hired under terms approved by the Board. The Treasurer shall be responsible for supervision of such assistance. At least once every three years, the Board shall obtain from an independent CPA a CPA Review Report on the Association's financial records for the year. For years not covered by an independent CPA Review Report, the Treasurer shall cooperate with the Board, which shall cause an internal audit of the financial condition of the Association to be made at the end of the fiscal year and which shall cause a report to be made of the results to the membership at an annual membership meeting. The treasurer shall also oversee that all taxes and non-profit forms are filed appropriately and in a timely manner.

SECTION 5.	The officers shall serve without compensation. The funds of the Association shall be expended only by check, which check must be signed by either one or two of the officers of the Association. The Board shall establish procedures for the handling of petty cash including a manager's fund (not to exceed \$1,000) which is exempted from these requirements. The Treasurer, Manager, and Accountant shall be bonded for \$10,000 with the premium to be paid by the Association.
VII.	COMMITTEES
SECTION 1.	The President shall appoint, subject to the ratification and approval of the Board, such committees from time to time with such powers as the President may deem advisable.
VIII.	MEMBERSHIP
SECTION 1.	Membership in this Association shall consist of family units and such units shall include all related members of a single household residing therein. The rights and privileges of membership, not otherwise designated in these Bylaws, shall be defined by the Board.
SECTION 2.	All memberships shall be recorded on the books of the Association.
SECTION 3.	Memberships in good standing may be assigned to the purchaser or lessee of the member's residence regardless of where the member lives and may be freely assigned at any time to any person, subject to any and all unpaid dues and other debts and liabilities of the transferor to the Association and further subject to a reasonable fee for the execution and notation of the transfer. Transfers do not become effective until the above conditions have been met and the Secretary has been presented adequate information to document the assignment. Transferees shall no longer be considered to have the rights and privileges of membership.
SECTION 4.	Membership shall be limited to 210 members; which limit may be modified by a two-thirds vote of the Association at a meeting called for that purpose.
X.	ACCOUNTS
SECTION 1.	The Board will notify each member from the past year in writing or email of the dues for that year by the 15 <sup>th</sup> day of March. Dues can be sent to the current treasurer or to the post office box for the pool.
SECTION 2.	Annual dues must be paid in full by opening day of the pool season. Past members from whom full payment has not been received by opening day may use GPRA facilities as guests of the pool (paying full

SECTION 3.	<p>guest fees for each visit) for a period of two weeks, after which they will not be considered members and will not be allowed the use GPRA facilities. Any guest fees paid during this grace period do not count toward the annual membership fee.</p> <p>If an account is not brought current and there is no response to the registered letter or the appeal is denied by a two-thirds majority of the Board members present and voting, the membership is canceled effective on that date. It is likewise canceled immediately upon failure of the member to meet the terms of any alternate plan which is part of successful appeal under item (b) of this section.</p>
XI.	PENALTIES
SECTION 1.	<p>In case of the infraction of any Bylaws or any Rule of the Association, or in event of any conduct on the part of a member which may tend to endanger the good order, welfare, or character of the Association or the safety of its members or damage to any property of the Association, the Board by majority of members present and voting, may suspend such member from all the privileges of membership for a period of not more than six (6) months or assess a fine not to exceed \$100 or both; provided, that when any member is charged with any breach or infraction of the Association Bylaws or Rules, notice in writing shall be given him or her, and if the member protests the penalty in writing to the Association within twenty (20) days, the Board shall set a time and place, and the member shall be given an opportunity to defend himself. Failure to pay dues or penalties in a timely manner will result in cancellation of membership, as provided in Section IX Accounts.</p>
SECTION 2.	<p>In the event of an infraction of any Bylaw or Rule of the Association, or any conduct on the part of any member which may tend to endanger the good order, welfare, or character of the Association or the safety of its members or damage to any property of the association, such offending member may be expelled by a two-thirds vote of the membership, provided that ten (10) days notice in writing shall have been given the offending member and each member of the Association of the meeting at which such expulsion shall be considered; any member so charged with misconduct shall have an opportunity to defend himself, either in person or by representatives, at the meeting of the Association when the charges against him shall be considered.</p>
SECTION 3.	<p>For misconduct or neglect of duty, any officer may be expelled from office by a majority vote of the members at any duly constituted meeting of the membership called for that purpose. Notice of such meeting shall</p>

<p>SECTION 4.</p> <p>SECTION 5.</p>	<p>state the purpose for which it is called.</p> <p>For conduct on Association property of any guest which tends to bring the Association in disrepute. Or which is disorderly or unbecoming, the Board may forbid such offending person access to Association premises.</p> <p>Any member who willfully or wantonly destroys or injures any of the Association property shall be compelled to make good, at his own expense, the injury or loss he may have occasioned, and shall also be liable for the reasonable attorney fees actually incurred by the Association in any action brought to enforce such liability.</p>
<p>XII</p>	<p>AMENDMENTS</p>
<p>SECTION 1.</p>	<p>These Association Bylaws may be amended at any meeting of the Association by a majority vote of the members present in person or by proxy, or by the Board upon two-thirds majority of those present and voting.</p>